

Lead Teachers
Office Staff

4.2 Technology Related Staff Development

Staff Development Activity	Start	End	Cost
Professional Development Activities	01-2004	05-2006	2003: \$1000 2004: \$3500 2005: \$3500
1. Conceptual understanding on how to re-engineer the curriculum			
2. Skills that will be required at the age appropriate development level that the staff will be teaching			
3. Conceptual understanding of the network. Basic understanding of troubleshooting. Development of steps to take before calling the help line (instructional technology coordinator).			

4.3 Technology-Related End-User Support Services

Technology Support Staffing

2003-2004

One individual will be assigned to work with the vendor to install and implement the AlphaSmart Keyboards. This person will work with the CEO and the teacher's team in determining units of instruction that will be re-configured and will provide teacher training as needed.

2004-2005

When the decision is made to invest in a Network, an individual who is full time and knowledgeable in most aspects of the network will be needed. This individual will be in charge of developing, implementing the network, trainign the teachers and providing counsel to the administration.

Estimated Cost:

2003: \$3500
2004: \$35000
2005: \$40000

Technology Support Services

End User Support Services that are required include:

1. Staff Training (classroom)
2. Staff Training (Just in Time)
3. Hardware maintenance
- 4 Software maintenance

(Cost included in above item.)

revise technology plan.

3. *Contracts have been executed for infrastructure's hardware, software and installation services.* March 2004
4. Work begins on building infrastructure. July 2004
5. Hardware is delivered and operational July 2004
6. Operating System Software, CIPA software and Virus software is operational on the Network. August 2004
7. Connectivity to all classrooms has been established and tested. August 2004
8. Teachers have had training on e-mail and Network operations. August 2004

Action Steps

Action Step	Benchmark	Start	End
Contracts have been executed for infrastructure' hardware, software and installation services based upon E-Rate 471 application.		01-2003	01-2003
School is eligible for E-Rate funding at 90%. Application has been made for Intern Operations funding.	Application has been made and 90% funding has been confirmed.	12-2003	01-2004
Contracts have been executed for infrastructure's hardware, software, and installation services.	Executed Contracts available.	02-2004	02-2004
Work beging on building infrastructure.	Hardware has been ordered and arrived. Implementation in process.	07-2004	07-2004
Operating System software, CIPA software and Novelle/McAfee virus software is installed, tested and operational.	Workstations are operational with CIPA and virus protection software.	07-2004	08-2004
Connectivity to all classrooms has been established and tested.	Each school workstation has the 'model' software and connectivity. Each workstation has been tested and is operational.	08-2004	09-2004
Teachers have had training on basic network components, troubleshooting and e-mail functions.	Teachers and staff have shown in orientation that they can send emails and know basic troubleshooting and networking concepts. Each teacher will go through a 30 minute testing process of information.	08-2004	09-2004

Leadership

The CEO with assistance from the Treasurer, vendors and the educational & technology consultant will provide the leadership for this initiative.

Key Personnel

Estimated Cost:

2003: \$0

2004: \$0

2005: \$0

Technology Plan Strategies and Components (4.1.1)

Close

Strategy: Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.

Workstation & Peripherals	2003-2004	2004-2005	2005-2006
2 Alphasmart Systems - \$8500	\$8500	\$0	\$0
There are no peripheral requirements for this strategy. The AlphaSmart keyboards are self-contained. The keyboards will, however, work with computers as a regular keyboard and files can be transferred from the AlphaSmart keyboards to the computer.	\$0	\$0	\$0
Software & Supplies	2003-2004	2004-2005	2005-2006
There are no software requirements for this strategy. The AlphaSmart computers are self-contained.	\$0	\$0	\$0
General Supplies - diskettes, print cartridges	\$2000	\$3000	\$4000
Network & Infrastructure	2003-2004	2004-2005	2005-2006
There will be no Network development within this strategy.	\$0	\$0	\$0
There will be no infrastructure development within this strategy.	\$0	\$0	\$0
Security	2003-2004	2004-2005	2005-2006
Computers where students have access to the Internet will need Cyberpatrol filtering. (CIPA compliant)	\$1000	\$0	\$0
For this strategy there are no additional security considerations.	\$0	\$0	\$0
Policies & Procedures	2003-2004	2004-2005	2005-2006
Professional Development to re-engineer curriculum. 3 hrs every two weeks x 6 teachers (two grades per year) x 26 weeks Teacher stipends = 324 hours x \$20 hr = \$6480	\$6480	\$8000	\$8000
There are really no technology procedures.... more curriculum in nature which is actually included in Tehnology Policies.... although re-engineering the curriculum is not a policy.	\$0	\$0	\$0
Maintenance & Upgrades	2003-2004	2004-2005	2005-2006
AlphaSmart Keyboards will compliment the infrastructure that will be developed. This system is not expected to be expanded. Maintenance will be completed by the FTE hired as the Instructional Technology	\$0	\$0	\$0

Coordinator and for Network Maintenance.			
Upgrade considerations will be made once the evaluation of the project is completed. The project is not yet operational. It will also depend upon when the infrastructure can be funded.	\$0	\$0	\$0
There are no additional items.	\$0	\$0	\$0

Strategy: Technology That Impacts Teaching and Learning - Use technology to impact the quality, content and structure of teaching and learning in a school that is focused on results.

Workstation & Peripherals	2003-2004	2004-2005	2005-2006
4 workstations per classroom - \$800 each x 12 classrooms = 9600 Total = \$9600 2004-2005 Add three classrooms in 2005 =	\$0	\$9600	\$3300
1 laser printer per classroom - \$300 each x 12 classrooms = 3600	\$0	\$3600	\$0
Software & Supplies	2003-2004	2004-2005	2005-2006
Microsoft Office Professional Purchase with machines	\$0	\$0	\$0
Annual paper requirements 2 cases per week x 40 weeks = 80 cases x \$25 case = \$2000	\$2000	\$3000	\$4000
Network & Infrastructure	2003-2004	2004-2005	2005-2006
T1 broad band capacity is required to serve the network. The school currently only has one DSL line which will need to be replaced with a T1 line. A T1 normally runs around \$600 / month. DSL is running around \$40 / month	\$480	\$7200	\$7200
1 Server UPS 5 WAP's Backup Tape Unit 2 Backup Tapes	\$0	\$18000	\$30000
Security	2003-2004	2004-2005	2005-2006
Child Information Protection Act software - Server based \$3000 Novell Served Based Virus Software \$3000	\$0	\$6000	\$0
A tape backup system is included in the infrastructure requirements. Included are two additional tapes.	\$0	\$0	\$0
Policies & Procedures	2003-2004	2004-2005	2005-2006
Draft Email Guidelines for students and staff and include in policy and student code of conduct (Acceptable Use Policy). Cost of Instructional Technology Coordinator - Job will be to teach teachers, maintain network and keep computers operational. Any additional load to network or staff will require more than one full-time individual.	\$0	\$1500	\$1000
Draft guidelines for how to ask for maintenance and support.	\$0	\$2500	\$2500

Maintenance & Upgrades	2003-2004	2004-2005	2005-2006
Maintenance to the network will be required. The network is not expected to be totally configured until 2007-2008. Asset retirement will occur every three years beginning in 2010-2011.	\$3000	\$25000	\$25000
Upgrades will not need to be considered since the entire infrastructure will be new. The infrastructure components should be purchase to last at least three years or more. Upgrades should be considered three years from the original purchase date.	\$0	\$0	\$0
A digital camera will be purchased to support the marketing efforts of the school.	\$600	\$1000	\$1000

[Close](#)

Technology Plan Strategies' Action Steps (4.2.3)

Close

Strategy: Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.

Action Step	Start	End	Benchmark
1. AlphaSmart Keyboard systems are purchased and installed. 2. Team is selected. 3. Staff has initial training on AlphaSmart Keyboards 4. Team receives training on how to re-engineer curriculum. 5. Each staff member picks different unit - re-engineers curriculum 6. Staff member brings it back to team. Team learns/helps with process. 7. Staff member takes it to students to see how successful it is - what problems arise. 8. Staff member takes it back to team to get help with process. 9. Process continues until staff member is satisfied that the process is working efficiently.	11-2003	05-2004	Unit of Instruction has been re-configured and will be used during that classroom year and in future years.

Strategy: Technology That Impacts Teaching and Learning - Use technology to impact the quality, content and structure of teaching and learning in a school that is focused on results.

Action Step	Start	End	Benchmark
Contracts have been executed for infrastructure' hardware, software and installation services based upon E-Rate 471 application.	01-2003	01-2003	
School is eligible for E-Rate funding at 90%. Application has been made for Intern Operations funding.	12-2003	01-2004	Application has been made and 90% funding has been confirmed.
Contracts have been executed for infrastructure's hardware, software, and installation services.	02-2004	02-2004	Executed Contracts available.
Work beging on building infrastructure.	07-2004	07-2004	Hardware has been ordered and arrived. Implementation in process.
Operating System software, CIPA software and Novelle/McAfee virus software is installed, tested and operational.	07-2004	08-2004	Workstations are operational with CIPA and virus protection software.
Connectivity to all classrooms has been established and tested.	08-2004	09-2004	Each school workstation has the 'model' software and connectivity. Each workstation has been tested and is operational.
Teachers have had training on basic network components, troubleshooting and e-mail functions.	08-2004	09-2004	Teachers and staff have shown in orientation that they can send emails and know basic troubleshooting and networking concepts. Each teacher will go through a 30 minute testing process of information.

Close

**Technology Plan for
Trotwood Fitness & Prep Acad - 143206
School Years: 2003 - 2006**

Status: Draft Started

Printed: Jan 03, 2004

[Phase 5 Only]

Phase 5 - Determine Budget & Identify Funding Sources

5.1 Previous Technology Expenditures

The school is in its second year of operation and has made very little investment in technology due to its funding.

5.3 Three Year Budget

Category	2003-2004	2004-2005	2005-2006	Category Totals
Workstations	\$6500	\$15000	\$15000	\$36500
Peripherals	\$0	\$3000	\$3000	\$6000
Software	\$300	\$2000	\$3000	\$5300
Supplies	\$500	\$2500	\$3500	\$6500
Network	\$2700	\$1200	\$5000	\$8900
Infrastructure	\$2400	\$1200	\$5000	\$8600
Security-Equipment	\$0	\$5000	\$5000	\$10000
Security-Information	\$300	\$900	\$1200	\$2400
Policies	\$1500	\$2000	\$3000	\$6500
Procedures	\$750	\$1000	\$2000	\$3750
Maintenance	\$0	\$2500	\$5000	\$7500
Upgrades	\$0	\$0	\$0	\$0
Additional Items	\$0	\$0	\$0	\$0
Professional Development	\$2925	\$2925	\$2925	\$8775
Technology-Related Staffing	\$3500	\$35000	\$40000	\$78500
End-User Support	\$0	\$0	\$0	\$0
Budget Totals	\$21375	\$74225	\$93625	\$189225

Budget Process

The budget process is an ongoing activity. The annual budget is developed in the Spring and approved by the Board of Directors at the June meeting prior to the beginning of the new fiscal year. Items that are budgeted can be purchased without purchase orders. Items that are not in the budget and exceed \$5000 must be submitted to the Board of Directors if there is money available in the budgeted line item. If no money is available within the line item, then the item must go before the Board prior to its being purchased.

5.4 Potential Funding Resources

Funding Source	2003-2004	2004-2005	2005-2006	Category Totals
E-Rate Internal Operations	\$	\$25000	\$5000	\$30000
E-Rate Telecommunications	\$17000	\$17000	\$24000	\$58000
Federal Title Funds	\$12000	\$16000	\$16000	\$44000
SchoolNet Professional Development	\$3000	\$3000	\$3000	\$9000
Funding Source Totals	\$32000	\$61000	\$48000	\$141000
Budget Totals	\$21375	\$74225	\$93625	\$189225

Proposed funding sources

The primary funding source is the Federal E-Rate Grant. The school may be eligible for funding at 90% which makes it eligible for Internal Operations monies. These monies will fund the development of the infrastructure and pay 90% for all telecommunications services. The grant does not pay for any end user hardware. The hardware will need to come out of the General Operating revenue.

Technology Plan Strategies' Estimated Cost Summary (5.2.2)

Close

Workstation

Technology Strategy	Component Requirements	2003-2004	2004-2005	2005-2006
Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.	2 Alphasmart Systems - \$8500	\$8500	\$0	\$0
Technology That Impacts Teaching and Learning - Use technology to impact the quality, content and structure of teaching and learning in a school that is focused on results.	4 workstations per classroom - \$800 each x 12 classrooms = 9600 Total = \$9600 2004-2005 Add three classrooms in 2005 =	\$0	\$9600	\$3300
Total		\$8500	\$9600	\$3300

Peripheral

Technology Strategy	Component Requirements	2003-2004	2004-2005	2005-2006
Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.	There are no peripheral requirements for this strategy. The AlphaSmart keyboards are self-contained. The keyboards will, however, work with computers as a regular keyboard and files can be transferred from the AlphaSmart keyboards to the computer.	\$0	\$0	\$0
Technology That Impacts Teaching and Learning - Use technology to impact the quality, content and structure of teaching and learning in a school that is focused on results.	1 laser printer per classroom - \$300 each x 12 classrooms = 3600	\$0	\$3600	\$0
Total		\$0	\$3600	\$0

Software

Technology Strategy	Component Requirements	2003-2004	2004-2005	2005-2006
Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.	There are no software requirements for this strategy. The AlphaSmart computers are self-contained.	\$0	\$0	\$0

Technology That Impacts Teaching and Learning - Use technology to impact the <i>quality, content and structure of</i> teaching and learning in a school that is focused on results.	Microsoft Office Professional Purchase with machines	\$0	\$0	\$0
Total		\$0	\$0	\$0

Supplies

Technology Strategy	Component Requirements	2003-2004	2004-2005	2005-2006
Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.	General Supplies - diskettes, print cartridges	\$2000	\$3000	\$4000
Technology That Impacts Teaching and Learning - Use technology to impact the <i>quality, content and structure of</i> teaching and learning in a school that is focused on results.	Annual paper requirements 2 cases per week x 40 weeks = 80 cases x \$25 case = \$2000	\$2000	\$3000	\$4000
Total		\$4000	\$6000	\$8000

Network

Technology Strategy	Component Requirements	2003-2004	2004-2005	2005-2006
Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.	There will be no Network development within this strategy.	\$0	\$0	\$0
Technology That Impacts Teaching and Learning - Use technology to impact the <i>quality, content and structure of</i> teaching and learning in a school that is focused on results.	T1 broad band capacity is required to serve the network. The school currently only has one DSL line which will need to be replaced with a T1 line. A T1 normally runs around \$600 / month. DSL is running around \$40 / month	\$480	\$7200	\$7200
Total		\$480	\$7200	\$7200

Infrastructure

Technology Strategy	Component Requirements	2003-2004	2004-2005	2005-2006
Technology that Impacts Learning - Provide instruction to the staff on how to modify their	There will be no infrastructure development within this strategy.	\$0	\$0	\$0

current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.					
Technology That Impacts Teaching and Learning - Use technology to impact the quality, content and structure of teaching and learning in a school that is focused on results.	1 Server UPS 5 WAP's Backup Tape Unit 2 Backup Tapes		\$0	\$18000	\$30000
Total			\$0	\$18000	\$30000

Equipment Security

Technology Strategy	Component Requirements	2003-2004	2004-2005	2005-2006
Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.	Computers where students have access to the Internet will need Cyberpatrol filtering. (CIPA compliant)	\$1000	\$0	\$0
Technology That Impacts Teaching and Learning - Use technology to impact the quality, content and structure of teaching and learning in a school that is focused on results.	Child Information Protection Act software - Server based \$3000 Novell Served Based Virus Software \$3000	\$0	\$6000	\$0
Total		\$1000	\$6000	\$0

Infrastructure Security

Technology Strategy	Component Requirements	2003-2004	2004-2005	2005-2006
Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.	For this strategy there are no additional security considerations.	\$0	\$0	\$0
Technology That Impacts Teaching and Learning - Use technology to impact the quality, content and structure of teaching and learning in a school that is focused on results.	A tape backup system is included in the infrastructure requirements. Included are two additional tapes.	\$0	\$0	\$0
Total		\$0	\$0	\$0

Policy

Technology Strategy	Component Requirements	2003-2004	2004-2005	2005-2006
Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.	Professional Development to re-engineer curriculum. 3 hrs every two weeks x 6 teachers (two grades per year) x 26 weeks Teacher stipends = 324 hours x \$20 hr = \$6480	\$6480	\$8000	\$8000
Technology That Impacts Teaching and Learning - Use technology to impact the quality, content and structure of teaching and learning in a school that is focused on results.	Draft Email Guidelines for students and staff and include in policy and student code of conduct (Acceptable Use Policy). Cost of instructional Technology Coordinator - Job will be to teach teachers, maintain network and keep computers operational. Any additional load to network or staff will require more than one full-time individual.	\$0	\$1500	\$1000
Total		\$6480	\$9500	\$9000

Procedure

Technology Strategy	Component Requirements	2003-2004	2004-2005	2005-2006
Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.	There are really no technology procedures.... more curriculum in nature which is actually included in Tehnology Policies.... although re-engineering the curriculum is not a policy.	\$0	\$0	\$0
Technology That Impacts Teaching and Learning - Use technology to impact the quality, content and structure of teaching and learning in a school that is focused on results.	Draft guidelines for how to ask for maintenance and support:	\$0	\$2500	\$2500
Total		\$0	\$2500	\$2500

Maintenance

Technology Strategy	Component Requirements	2003-2004	2004-2005	2005-2006
Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.	AlphaSmart Keyboards will compliment the infrastructure that will be developed. This system is not expected to be expanded. Maintenance will be completed by the FTE hired as the Instructional Technology Coordinator and for Network Maintenance.	\$0	\$0	\$0
Technology That Impacts Teaching and Learning - Use technology to impact the quality, content and structure of	Maintenance to the network will be required. The network is not expected to be totally configured until 2007-2008. Asset retirement will occur every three	\$3000	\$25000	\$25000

teaching and learning in a school that is focused on results	years beginning in 2010-2011.			
Total		\$3000	\$25000	\$25000

Upgrade

Technology Strategy	Component Requirements	2003-2004	2004-2005	2005-2006
Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.	Upgrade considerations will be made once the evaluation of the project is completed. The project is not yet operational. It will also depend upon when the infrastructure can be funded.	\$0	\$0	\$0
Technology That Impacts Teaching and Learning - Use technology to impact the quality, content and structure of teaching and learning in a school that is focused on results.	Upgrades will not need to be considered since the entire infrastructure will be new. The infrastructure components should be purchase to last at least three years or more. Upgrades should be considered three years from the original purchase date.	\$0	\$0	\$0
Total		\$0	\$0	\$0

Additional Resources

Technology Strategy	Component Requirements	2003-2004	2004-2005	2005-2006
Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.	There are no additional items.	\$0	\$0	\$0
Technology That Impacts Teaching and Learning - Use technology to impact the quality, content and structure of teaching and learning in a school that is focused on results.	A digital camera will be purchased to support the marketing efforts of the school.	\$600	\$1000	\$1000
Total		\$600	\$1000	\$1000

Staff/Professional Development

Staff Development Activity	2003-2004	2004-2005	2005-2006
Professional Development Activities 1. Conceptual understanding on how to re-engineer the curriculum 2. Skills that will be required at the age appropriate development level that the staff will be teaching 3. Conceptual understanding of the network	\$1000	\$3500	\$3500
Total	\$1000	\$3500	\$3500

Technology-related Staffing

Narrative	2003-2004	2004-2005	2005-2006
2003-2004 One individual will be assigned to work with the vendor to install and implement the AlphaSmart Keyboards. This person will work with the <i>CEO and the teacher's team in determining units of instruction that will be re-configured and will provide teacher training as needed.</i> 2004-2005 When the decision is made to invest in a Network, an individual who is full time and knowledgeable in most aspects of the network will be needed. This individual will be in charge of developing, implementing the network, trainign the teachers and providing counsel to the administration.	\$3500	\$35000	\$40000
Total	\$3500	\$35000	\$40000

End-user Support Services

Narrative	2003-2004	2004-2005	2005-2006
End User Support Services that are required include: 1. Staff Training (classroom) 2. Staff Training (Just in Time) 3. Hardware maintenance 4 Software maintenance (Cost included in above item.)	\$0	\$0	\$0
Total	\$0	\$0	\$0

**Technology Plan for
Trotwood Fitness & Prep Acad - 143206**

School Years: 2003 - 2006

Status: Draft Started

Printed: Jan 03, 2004

[Phase 6 Only]

Phase 6 - Identify Monitoring, Evaluation & Revision Processes

6.1 Action Plan Monitoring Strategy

1. Each time a Unit of Instruction is re-engineered and presented to the Teacher's Team, the team must *indicate where in the Technology Assessment Rubric it falls and where in the NETS Student's Standards it applies.*
2. The Technology Team will meet with the Teacher's team quarterly to:
 - a. hear progress and issues
 - b. offer insight
 - c. decide if changes to the plan are warranted
 - d. develop a quarterly report to the Board of Directors
3. The CEO will provide copies of the Technology Plan to the Board of Directors.

6.2 Plan Impact Evaluation

Assessing the Plan Impact

There are two overriding goals in this process. One is that the students gain the skills established by ISTE through NETS. The second goal is to develop a technological climate within the school that meets the guidelines of the Technology Assessment Rubric. Each Unit of Instruction that is re-configured will be assessed as to where it fits in the Technology Assessment Rubric.

The NETS standards are detailed at the grade level. The school's teacher's teams will work to re-engineer their curriculum courses to integrate these skills. Each time a teacher's team has a unit of instruction that has been re-configured with technology to meet one of these standards it must be presented to the entire team to ensure consistency, quality and gain consensus.

Evaluating the Outcomes and Impact of Technology Strategies

Under the leadership of the CEO, the teacher's team will work within the activities and timelines associated within the Technology Plan. Changes to the plan can be made as required. If the school is unable to obtain E-Rate funding, the plan could see significant changes. These changes are made at the Technology Committee level and approved by the Board of Directors.

6.3 End-User Support Monitoring

Monitoring Technology Related Staff

The current school year (2003-2004) will provide a first-time exercise at the challenges associated with technology and staffing issues. The AlphaSmart keyboards will require a plan for installation, training and curriculum integration. Support will be required after installation for teacher just-in-time training and hardware issues. This exercise will set the stage for procedures and will determine the people involved. The next stage of the process will require the investment of full-time staff member whose expertise is technology. If this investment cannot be made then the Technology Committee should reconsider the deployment of the Network.

Monitoring Technology-Related Staff Development

The CEO with the support of the individual responsible for implementing the AlphaSmart systems will develop a plan of required training and support. This professional development plan occurs at a project level and should be revisited quarterly depending upon the issues raised by the teachers. Professional development will

be an agenda topic at each Technology Committee and part of the report to the Board of Directors.

6.4 Plan Update Process

The Technology Plan is evaluated semi-annually formally. It is evaluated in the spring in planning for the annual school budget and it is evaluated in the fall for action and implementation issues. The Technology Committee meets quarterly and specifically reviews the status of the action plans. The results of these meetings are provided to the Board of Directors.

6.5 Appendix

Technology Plan Strategies' Action Step Matrix (6.1.1)

Close

The following matrix can be used as an instrument to monitor completion of the benchmarks for respective action steps as outlined in the Action Plan for each technology strategy developed by the planning team. The matrix is not to be completed as part of the technology plan, but may be used at various stages of plan implementation to report on progress.

Strategy: Technology that Impacts Learning - Provide instruction to the staff on how to modify their current curriculum to use technology. The result of this process will be Technology standards for both the teachers and the students.

Action Step	Start	End	Benchmark	Person(s) Responsible	Date Accomplished
1. AlphaSmart Keyboard systems are purchased and installed. 2. Team is selected. 3. Staff has initial training on AlphaSmart Keyboards 4. Team receives training on how to re-engineer curriculum. 5. Each staff member picks different unit - re-engineers curriculum 6. Staff member brings it back to team. Team learns/helps with process. 7. Staff member takes it to students to see how successful it is - what problems arise. 8. Staff member takes it back to team to get help with process. 9. Process continues until staff member is satisfied that the process is working efficiently.	11-2003	05-2004	Unit of Instruction has been re-configured and will be used during that classroom year and in future years.		

Strategy: Technology That Impacts Teaching and Learning - Use technology to impact the quality, content and structure of teaching and learning in a school that is focused on results.

Action Step	Start	End	Benchmark	Person(s) Responsible	Date Accomplished
Contracts have been executed for infrastructure' hardware, software and installation services based upon E-Rate 471 application.	01-2003	01-2003			
School is eligible for E-Rate funding at 90%. Application has been made for Intern Operations funding.	12-2003	01-2004	Application has been made and 90% funding has been confirmed.		
Contracts have been executed for infrastructure's hardware, software, and installation services.	02-2004	02-2004	Executed Contracts available.		
Work beging on building infrastructure.	07-2004	07-2004	Hardware has been ordered and arrived. Implementation in process.		
Operating System software, CIPA software and Novelle/McAfee virus			Workstations are operational with		

software is installed, tested and operational.	07-2004	08-2004	CIPA and virus protection software.		
Connectivity to all classrooms has been established and tested.	08-2004	09-2004	Each school workstation has the 'model' software and connectivity. Each workstation has been tested and is operational.		
Teachers have had training on basic network components, troubleshooting and e-mail functions.	08-2004	09-2004	Teachers and staff have shown in orientation that they can send emails and know basic troubleshooting and networking concepts. Each teacher will go through a 30 minute testing process of information.		

Staff Development Activity	Start	End	Cost	Person(s) Responsible	Date Accomplished
Professional Development Activities 1. Conceptual understanding on how to re-engineer the curriculum 2. Skills that will be required at the age appropriate development level that the staff will be teaching 3. Conceptual understanding of the network. Basic understanding of troubleshooting. Development of steps to take before calling the help line (instructional technology coordinator).	01-2004	05-2006	1		

**Technology Plan for
Trotwood Fitness & Prep Acad - 143206
School Years: 2003 - 2006**

Status: OSN Approved

Printed: Jun 06, 2004

Phase 1 - Initiate Planning

1.1 School District Demographics and Facilities

School District Name: Trotwood Fitness & Prep Acad

District Code (IRN#): 143206

District Address: 139 Greenmount Blvd
Dayton, OH 45419

District Phone #:

Superintendent's Name: Pammer, Myrrha

Category	Grade Levels	# Faculty	# Students	# F/R Lunches	# Schools	# Classrooms
Elementary	K-6	9.00	145.00	109.00	1.00	9.00

District and Community Demographics

The Trotwood Preparatory & Fitness Academy is a community school located in Trotwood, Ohio. The school is in its second year of operation and supplements its strong academic curriculum with a fitness program. The school has an extended day to accomodate the fitness program. Each student will have the opportunity to learn tennis, martial arts and soccer.

The school is located in a facility that was previously a YMCA. The building has ample space for classrooms and includes a track, open court and racquet ball rooms.

School District Facilities

The school is housed in a one story frame building that previously was owned by the YMCA. There are two buildings separated by 1000' which is mostly parking lot with some green space.

The front building which is located at the street accomodates the younger grades and is well suited for wireless connections. The second building which is set back has structural challenges because of the thickness of the walls between the racquetball courts. However, both buildings will easily accomodate network wireless and wiring requirements.

1.2 Planning Process Overview

Technology Planning Committee

Name: Claude, Deborah

Role/Organization: Teacher

E-mail Address: dclaud@edvantages.com

Name: Pammer, Myrrha

Role/Organization: Superintendent

E-mail Address: mpammer@edvantages.com

Name: Hunt, Julie

Role/Organization: Teacher

E-mail Address: jhunt@edvantages.com

Name: Pinkerton, Toby

Role/Organization: Treasurer

EXHIBIT 3



Trotwood Preparatory and Fitness Academy (143206)

Technology Plan

joneal

Status	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6
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Status Tracking

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6 / 6	Phase 1 - Initiate Planning	View	View/Print
3 / 6	Phase 2 - Assess Current Status of Education Technology	View	View/Print
4 / 4	Phase 3 - Review Goals & Identify Strategies	View	View/Print
3 / 3	Phase 4 - Develop Action Plans & Identify Support and Staffing	View	View/Print
4 / 4	Phase 5 - Determine Budget & Identify Funding Sources	View	View/Print
4 / 5	Phase 6 - Identify Monitoring, Evaluation, & Revision Processes	View	View/Print
ALL		View	View/Print

[View/Print BETA Summary Report](#)**Current Status: Field Rep Review Completed****Change To: Treasurer Approved****or: Treasurer Unapproved**

Ohio SchoolNet Commission

2323 W. 5th Avenue

Suite 100

Columbus, OH 43204

Main: 614.728.8324 Fax: 614.728.1899

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Ohio



EXHIBIT 4

June 14, 2006

Letter of Appeal
Schools and Libraries Division,
Dept 125 – Correspondence Unit
100 South Jefferson Rd
Whippany, NJ 07981

Re: Appeal of the following:

Notification of Commitment Adjustment Letter	5/24/06
471 Application Number	466699
Funding Year	2005
Billed Entity Number	233811
FCC Registration Number	11903259
Funding Request Numbers	1283249
	1283266
	1283292
	1283284

Notification of Commitment Adjustment Letter	5/24/06
471 Application Number	466681
Funding Year	2005
Billed Entity Number	233811
FCC Registration Number	11903259
Funding Request Numbers	1297988
Notification of Commitment Adjustment Letter	5/24/06
471 Application Number	466681
Funding Year	2005
Billed Entity Number	233811
FCC Registration Number	11903259
Funding Request Numbers	1294103



Giving Schools the Edge.

Notification of Commitment Adjustment Letter	5/24/06	
471 Application Number	419208	
Funding Year	2004	
Billed Entity Number	233811	
FCC Registration Number	11903259	
Funding Request Numbers	1167842	

Notification of Commitment Adjustment Letter	5/24/06	
471 Application Number	370730	
Funding Year	2003	
Billed Entity Number	233811	
FCC Registration Number	11903259	
Funding Request Numbers	1011552	

Notification of Commitment Adjustment Letter	5/24/06	
471 Application Number	370730	
Funding Year	2003	
Billed Entity Number	233811	
FCC Registration Number	11903259	
Funding Request Numbers	1011570	

CONTACT INFORMATION:

The person who should be contacted to discuss this appeal is

JOANNE NEAL

935 Euclaire Ave.

Bexley, OH 43209

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